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Approved For Release 2001/09/03 : CIA-RDP78-05941A000100040027-0

19 JUN 1972

**MEMORANDUM FOR: Deputy Director for Support**

**SUBJECT : Office of Personnel Report - Week Ending  
16 June 1972**

1. Tempo of Retirement Activity: As of the close of business 16 June, the total known retirements for FY 1972 was 587, with 233 of these to be effective this month. We still expect some additional retirements to be added to the total figure.

2. Cooperative Education:

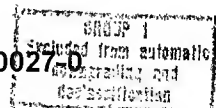
a. [REDACTED] succeeded last week in filling the fall co-op requirements while at Northeastern University for Finance and FMSAC. A black accounting student with a 3.3 average has been selected for the Office of Finance.

b. [REDACTED] met with Donald Woods and Barbara Crawford of the National Urban League last week. The important part of the meeting was the establishment of a contact that may open a number of doors for us in the minority recruitment field.

c. The Imagery Analysis Staff has been furnished information concerning the scientific and technical Summer Intern Program. After

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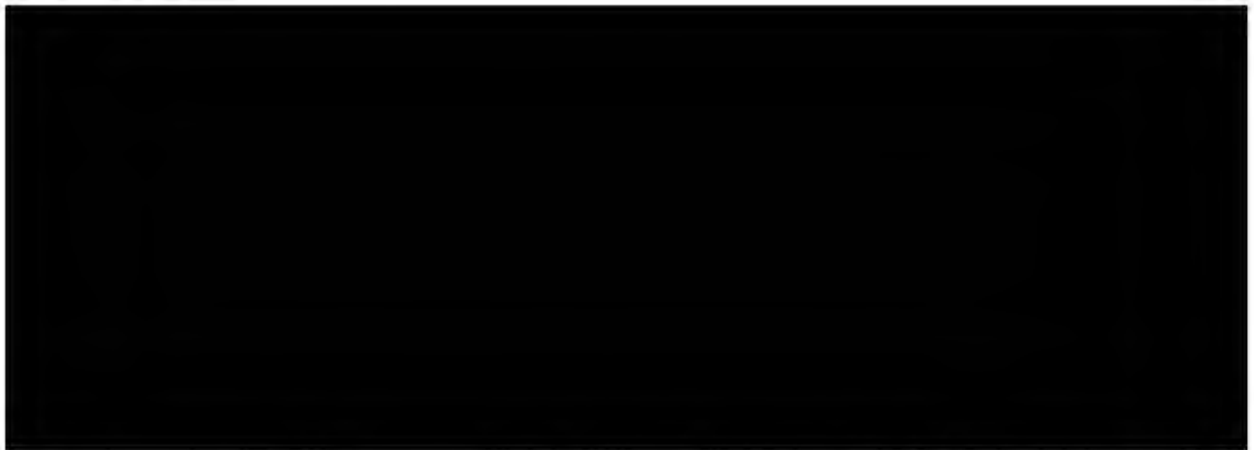
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discussing their requirements it was suggested that the Co-Op Program might be a more useful program for them. They have been provided with written material for their review.

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d. [REDACTED] will be in Lubbock, Texas today through 22 June for the annual conference of the American Society for Engineering Education.

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installation to have two-man shifts around the clock instead of the normal one-man shifts.

4. Consultant Review: The second phase of the annual consultant review exercise has been completed. The consultant "book" was forwarded to the Director and approved by him on 12 June 1972. The last phase is sending a "package" this week to each consultant approved for use in FY 1973. The package will contain appointment documents or a contract, a statement of employment and financial interest, when applicable, and a covering letter.

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5. Personnel Training: [REDACTED] of Retirement Affairs Division attended a course in "Personnel Psychology and the Management of Human Resources" last week at the Civil Service Commission.

6. Insurance Briefing: At the request of the Office of Logistics, the Chief, Insurance Branch, conducted an insurance briefing for approximately 50 personnel at the Central Depot on 12 June.

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[REDACTED]  
Acting Director of Personnel

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OD/Pers, [REDACTED] dpm (19 Jun 72)

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